

6th July 2023 – Meeting Tracker – FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	Present	Matthew Short Adrian Foster Ross Henning Laurence Cable Nick Botterill Graham Trickey Kirsty Rose Clare Mansfield Alex Hall Mike Barber Genevieve Minney Fiona Twisse			
	Apologies	Kathryn MacDermid Nic Puntis David Arnup Anthea Kelsall			

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2.	Notes of the last meeting (24th April 2023)				
		The minutes and recommendations of the previous meeting were to be considered at the Chippenham Area Board scheduled for the 27 th June 2023.			
3.	Finance				
3.1		<u>Financial position at 6th July 2023:</u> (a) 2023-24 allocation = £36,174 (b) 2022-23 carried forward = £30,946.49 (c) 2023-24 3 rd party Contributions = £16,287.50 (d) Total Budget for 2023-24 =£83,407.99 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2022-23) = £58,658.00 (f) Current Balance = £24,749.99 (d-e)	KR to circulate 'cost of highway works' link to group with tracker. 30% contribution to be retained. Group to consider additional contributions where there are schemes that may not be otherwise funded. Alternative funding opportunities to be explored – e.g. CIL		

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4.	Major Maintenance				
4.1		<p>01/06/2021 Major maintenance list for 2021/22 was included via email, but can also be found here: Highways Asset Management - Wiltshire Council</p>	<p>06/07/23 Highway maintenance programme 2023-2029 can be found here Highways Asset Management - Wiltshire Council</p> <p>NB query regarding how priorities have been determined based on changes over winter. Concern that the list is out of date.</p> <p>Ladyfield Road was a location previously agreed to move up the list but this has not been done.</p> <p>Charter Road is not on list and is in very poor condition.</p> <p>Question: why Pheasant Rbt is included given current works.</p> <p>The Street Grittleton – concern about condition but is under review for 2025/26.</p> <p>KR to pass concerns to Ray McKenzie. LHFIC would like to set up a meeting to discuss the Chippenham</p>		

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			community area – Ray to be included?		
5.	Items awaiting decision				
5.1	Dropped kerbs exercise - Chippenham	<p>25/04/2023 The substantive bid was not accepted. The £12058 funding contribution remains allocated to dropped kerbs subject to LHFIG confirmation for this funding.</p> <p>Funding has been awarded from GWR to provide the dropped kerbs at Marshall Street and Dover Street junctions with Loyalty Road and dropped kerbs at Ivy Road. LHFIG to write to GWR to pass on thanks for funding.</p> <p>The group may wish to consider phased delivery of the dropped kerbs on the master list.</p> <p>Correspondence ongoing with Cabinet Member regarding substantive bid and impact regarding equality act and impact.</p> <p>It was agreed to develop a route – prioritising primary schools, hospital/surgery and bus stops – for delivery of dropped kerbs with funding available. KR to circulate prior to next meeting.</p>	<p>06/07/2023 The following dropped kerb sites are recommended for completion with the budget available (subject to TC contribution). These are based on locations that will offer a wider benefit or complete a route.</p> <p>011 – St Lukes Rd (Lloyds Pharmacy) 012 – St Lukes/St Francis 015 – Kent Close footpath 016 – Kent Close/Sarum Road 042 – Westbrook Close/Frogwell Road 044 – Park Avenue/Bristol Road 030 – Beale Close 032 – Culverwell Road</p> <p>Brook Street to be considered for next year – school holidays.</p>		
5.2	6846 - Road Safety at The Street B4039 Nettleton Road and	<p>24/01/23 20mph speed limit report has been issued to Parish Council for consideration. The report recommends the introduction of a 20mph speed limit on Nettleton Road.</p>	<p>06/07/23 Update required from Parish Council regarding funding.</p>		

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	Church Hill junction Burton	<p>25/04/23 Awaiting update from parish council.</p> <p>Estimated cost of implementation is £5500.</p> <p>Funding to be considered once update received from parish council.</p>	<p>Concerns regarding PC being unaware of additional costs needed for implementation.</p> <p>LHFIG funding agreed for Nettleton Road and Hillside, combining the TRO advert.</p> <p>Total £6700. PC contribution of £1675 agreed.</p> <p>£5025 LHFIG agreed. (includes 5.4)</p>		
5.3	4-19-5 Hill Rise / Barrow Green, Chippenham	<p>24/01/23 Awaiting TRO consultation for 20mph speed limit.</p> <p>25/04/23 TRO advert to commence 27th April until 22nd May for consultation.</p> <p>The estimated implementation costs are £15,000. This is yet to be allocated. Costs to be considered at next meeting following TRO advert.</p>	<p>06/07/23 Objections received to advert therefore cabinet member report required. Officer recommendation to proceed as advertised.</p> <p>Implementation costs £15,000 to be considered at next meeting.</p>		
5.4	4-20-4 B4039 Hillside Burton	<p>24/01/23 Assessment report from Atkins being reviewed by KR and advice sought on recommendations from Wiltshire Police. Report to be circulated once review complete.</p> <p>25/04/23 A recommendation has been made to extend the 30mph speed limit to include Hillside. The estimated cost of this is £3700 including the TRO cost.</p>	<p>06/07/23 Funding agreed as per 5.2 above.</p>		

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		To be discussed at next meeting pending parish council update.			
5.5	4-21-11 & 13 Upper Seagry	<p>24/01/23 Seagry Primary School have submitted a TAOSJ application. The advisory 20mph speed limit is to be taken forward under this.</p> <p>A road safety visit was carried out to observe school drop off. Report to be circulated.</p> <p>25/04/23 The advisory 20mph limit is to be funded by TAOSJ and installed during 23/24 financial year.</p> <p>Improvements to pedestrian warning signing on Henn Lane has been recommended at an estimated cost of £1000.</p> <p>Improvements at 3 entrances to village recommended at £4000 for signing and road marking per gateway (£12,000 total). Village gates may also be provided at an additional £1000 per gate.</p> <p>Parish Council would like to be provided with details around what traffic calming features may be needed to create a 20mph zone.</p>	<p>06/07/23 PC wish to proceed with signing and gateway improvements. Funding decision required.</p> <p>CSW established and completed training. Awaiting risk assessment from Police.</p> <p>£13,000 total required. £9100 from LHFIG – PC contribution of 30% confirmed £3,900.</p>		
5.6	4-21-28 C164 Giddeahall to Upper Castle Combe & C179 West Yatton Lane from Yatton Keynell	<p>The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property.</p> <p>The current signage is inconsistent being different at either end of the C164 & on C179.</p>	<p>06/07/23 LHFIG to consider funding £1800. PC contributions agreed.</p> <p>LHFIG funding agreed.</p>		

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		<p>24/01/23 Awaiting confirmation of contribution from Parish Councils. LHFIG to consider funding at next meeting if parish contributions confirmed.</p> <p>25/04/23 Estimate for proposed signing £2800. Requires approval from YKPC and CCPC.</p> <p>Funding contributions from parish councils to be confirmed. Funding from LHFIG to be agreed at next meeting.</p>			
5.7	<p>Waiting Restriction Review – Batch advert – Chippenham Town</p> <p>Includes 4-23-8 Market Place, Chippenham</p> <p>See list of requests provided for info.</p>	<p>The current list has been circulated and includes recent additions requested through LHFIG. A budget allocation for the advertisement cost is required.</p> <p>25/04/23 LHFIG to consider £2500 allocation to fund TRO advert costs.</p> <p>Funding agreed subject to town council contribution. To be progressed to advert.</p>	<p>06/07/23 Awaiting town council funding decision.</p>		
5.8	<p>4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction</p>	<p>24/01/23 Ongoing. KR to review</p> <p>25/04/23 No update. Still on list – design and cost estimate to be prepared.</p>	<p>06/07/23 Dropped kerb and footway regrading opposite Queens Crescent junction. Works would require signal switch off and multi way lights during works. Cost estimate £6500.</p>		

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			£1000 from last years budget to be used. £3850 from LHFIFG agreed. TC contribution to be confirmed £1650		
5.9	Various bridleways, Chippenham	Request for signing at bridleways listed below to make it clear that cycling is permitted. <ul style="list-style-type: none"> • CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35) • CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7) • CHIP33 – Lords Mead to Bumpers Farm Industrial Estate • CHIW20 – Bridge over A350 at Frogwell • CHIP40 – Forest Lane to Pewsham Way 25/04/23 Estimate for cost for signing changes to be prepared.	06/07/23 Cost estimate of £300 per sign. Total of £1500 based on 1 sign per location. TC contribution £450 to be confirmed. LHFIFG funding agreed £1050		
6.	Items awaiting/under construction/advertisement.				
6.1	5827 – Installation of four sets of White Gates and associated improvements, Biddestone	24/01/23 Order issued to Ringway for outstanding works. Awaiting completion. 25/04/23 Ringway were unable to complete these works before the contract ended. A new order is being raised with Milestone for completion.	06/07/23 Awaiting installation.		
6.2	4-20-10 Parliament St / Chippenham	24/01/23 Works pack being prepared. Construction programmed for May 2023. 25/04/23	06/07/23 Works 95% complete. Awaiting signing and road safety audit.		

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		Works to commence on 9 th May 2023.	Petition received but has not been presented at area board. This was from residents concerned about safety and requesting reinstatement of wall.		
6.3	4-20-15 C151 Ford	<p>24/01/23 KR to arrange further site meeting with GW and NB to discuss PC preferred options.</p> <p>25/04/23 Meeting held to discuss options. It has been agreed that signing and road marking changes on the C151 Ford are most appropriate. The estimated cost for providing these changes is £3000.</p> <p>Funding agreed for this subject to parish council contribution.</p> <p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p>	<p>06/07/23 Order to be raised for signing and road marking changes.</p> <p><u>See 7.1 in relation to informal crossings.</u></p>		
6.4	Kington St Michael – Advisory Crossing	<p>24/01/23 Works pack being prepared. Construction in 2023/24 financial year</p> <p>25/04/23 Construction to commence 2nd May 2023.</p>	<p>06/07/23 Civil works complete. Coloured surfacing to be laid 03/08/23 under a road closure.</p>		
6.5	4-21-9 Abbeyfield School	<p>24/01/23 Signing ordered and awaiting installation.</p>	<p>06/07/23 Awaiting sign installation by Milestone.</p>		

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		<p>Pedestrian crossing data received. KR to complete and circulate assessment.</p> <p>25/04/23 Order re-issued to Milestone for sign install as not completed by Ringway.</p> <p>Report circulated with note tracker. Recommendations for waiting restrictions, informal crossing improvements and extension of speed limit.</p> <p>Estimated costs are:</p> <ul style="list-style-type: none"> • Enhanced informal crossing £3000 • Waiting restriction install (following advert) £600 • Extension of speed limit - £3500 • Removal of existing dropped kerb £1000 <p>The group asked that KR discuss with highways development control as to potential to include within school planning application.</p> <p>No funding agreed although the waiting restrictions will be advertised as part of the wider review.</p>	Waiting restrictions to be included in review at item 5.7		
6.6	4-21-10 West Dunley Fosseway/C86, Grittleton	<p>24/01/23 Further review undertaken of extended area. In addition to the previous recommendations, it is recommended to install 2 x Double bend / For ½ mile signs, 2 x Chevrons and paint 2 x SLOWs on the carriageway. The total for all works, including traffic management, is £6000.</p> <p>PC to consider and confirm contribution.</p> <p>25/04/23</p>	06/07/23 Works ordered. Awaiting installation.		

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		PC have confirmed contribution of £1800. LHFFIG to consider allocation of remaining £4200. Funding agreed. To progress to implementation			
6.7	4-21-14 Lowden Grass Verges	24/01/23 Awaiting installation. 25/04/23 Deadline for completion in mind-June	06/07/23 Works ordered. Awaiting installation.		
6.8	4-22-4 C86 Yatton Keynell to Grittleton (Hazard Marker Posts)	24/01/23 Awaiting installation. 25/04/23 Expected to be complete mid-June.	06/07/23 Works ordered. DA to meet resident w/c 3 rd July. Likely install w/c 10 th July.		
6.9	4-22-6 Primrose Way, Chippenham – Street nameplate	24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year. 25/04/23 Awaiting installation.	06/07/23 Works ordered. Awaiting installation.		
6.10	4-22-8 Forest Lane Pewsham – amendments to bollards.	24/01/23 Removal and replacement of bollards is appropriate. Needs approval from RoW team. Cost estimate £1000. Confirmation of contribution from the TC is required. 25/04/23 Funding contribution from CTC confirmed. Order to be issued.	06/07/23 Works ordered. Awaiting installation.		
6.11	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	24/01/23 Removal of barrier and replacement with bollard appropriate. Cost estimate £750. Confirmation of contribution from the TC is required. 25/04/23 Awaiting confirmation of funding from CTC. To be tabled at next PET meeting.	06/07/23 Works ordered. Awaiting installation. TC funding has been confirmed.		

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6.12	4-22-14 Minster Way Chippenham - amendments to shared use path	<p>24/01/23 Tarmac area of verge and replace sign as requested. Cost estimate £2000. Contribution from TC to be confirmed.</p> <p>25/04/23 Funding contribution from CTC confirmed. Order to be issued. Construction expected in June.</p>	<p>06/07/23 Works complete. Item can be removed from tracker.</p>		
6.13	4-22-16 Grittleton Rd/John Aubrey Close – Yatton Keynell – Dropped Kerbs	<p>24/01/23 Dropped kerbs are feasible. Cost estimate £2000. Parish Council to consider contribution.</p> <p>25/04/23 Parish Council contribution agreed at £600. LHFIG to consider funding remaining £1400.</p> <p>Funding agreed. To progress to implementation.</p>	<p>06/07/23 Works pack to be prepared for contractor.</p> <p><u>Note following meeting:</u> these works are now complete.</p>		
6.14	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section (suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p>	<p>06/07/23 Lining to be painted when other lining works for LHFIG are undertaken in the area.</p>		

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		<p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p> <p>25/04/23 It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.</p>			
6.15	4-23-6 North Wraxall	<p>A maintenance survey has been completed and identified issues with regard to highway signage. The hamlet of North Wraxall has financial provisions which they would like to use to upgrade highway signs in their hamlet.</p> <p>We would like Wiltshire Council (WC), Highways department to accept the works, identified on the attached schedule. We would like WCC to price the works attributing each amount between the residents fund and WC.</p> <p>25/04/23 Spreadsheet provided with ballpark costs added by KR. Estimate £11,000 for completion of all requests.</p> <p>KR to provide list with costs to Graham Worsnop. To progress with programme of new sign installation in conjunction with parish council.</p>	<p>06/07/23 KR to progress signing installation when resources are available.</p>		
6.16	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p>	<p>06/07/23 Site visit to be arranged.</p>		

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		<p>This is a request for inclusion at LHFIG to allocate engineering resource to progress installation</p> <p>25/04/23 Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed.</p>			
7.	Items under review				
7.1	4-20-15 C151 Ford	<p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p>	<p>06/07/23 Funding alternatives require applications through a charitable vehicle – not open to parish councils generally.</p> <p>KR to provide information to parish council.</p> <p>KR to find out whether list is held by WC for funding opportunities.</p>		
7.2	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers.</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p>14/09/21</p>	<p>06/07/23 Report has been drafted and is going through check process.</p> <p>Speed limit recommendations align with those put forward by Atkins, however it is recommended</p>		

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		<p>Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p>17/11/2021 PC contributions agreed. KR to order speed limit assessment with Atkins. £2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p> <p>22/02/22 Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p> <p>26/07/22 Atkins to undertake speed limit assessment.</p> <p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>PC would like to see Atkins assessment before it is finalised to allow feedback into the process.</p> <p>04/10/22 Awaiting completion of Atkins assessment.</p> <p>24/01/23 Atkins assessment circulated and parish council comments received. KR to review before final report is issued.</p> <p>25/04/23</p>	<p>that other measures are considered:</p> <ul style="list-style-type: none"> • Junction Improvements at Allington Crossroads • Junction improvements at B4039 junction • Junction improvements at Biddestone Crossroads • Pedestrian facilities/informal crossing, The Shoe. <p>Atkins recommended a reduction in speed limit between Biddestone Crossroads and Ford. To progress this would be £2500 for the TRO advert and approx. £3000 for related signing.</p> <p>KR to include feedback from LHFIG in report highlighting request for extension of 40mph for Bumpers Farm to include Allington crossroads.</p>		

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		<p>KR preparing report in line with new adopted speed limit review process. To be circulated upon completion – likely to be mid to end of May.</p> <p>KR to discuss with major projects team in light of changes on A350 in this area.</p>			
7.3	4-20-3 Hardenhuish Avenue Chippenham	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p> <p>25/04/23 Cllr MacDermid and town councillors to canvas residents.</p>	<p>06/07/23 Awaiting update following residents survey.</p>		
7.4	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p> <p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p> <p>25/04/23 Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p>	<p>06/07/23 There is no scope to extend the proposals for Bumpers Farm to include further crossing facilities on Bristol Road (other than those already proposed by the scheme) or to reduce the speed limit to 30mph.</p> <p>Crossing across Hungerdown Lane is a request for the future and through LCWIP. To be considered as part of any crossing changes – potential to signalise junction.</p>		

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		<p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>			
7.5	4-21-22 Saxon Street, Chippenham	<p>24/01/23 Awaiting confirmation of street nameplate requirement from TC.</p> <p>Waiting restrictions to be included as part of batch of restrictions to be advertised.</p> <p>25/04/23 Awaiting confirmation from TC re street nameplate.</p>	<p>06/07/23 Awaiting update from TC</p>		
7.6	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p>24/01/23 KR to circulate report once complete.</p> <p>25/04/23 Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i></p>	<p>06/07/23 Report circulated with note tracker. Active travel improvements and crossing recommended. LHFIG may wish to consider alternative funding opportunities set out in report.</p> <p>Funding opportunities through development management are being sought.</p>		

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7.7	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	<p>24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.</p> <p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p> <p>25/04/23 Awaiting update from Atkins. KR to provide as soon as available.</p>	<p>06/07/23 Technical note received from Atkins with options included. Atkins preferred option is option 2 at a cost of approx. £91,000.</p> <p>KR to raise vegetation cutting back with area office.</p> <p>LC – should be upgraded to include cyclists.</p> <p>KR to discuss alternative funding opportunities and if none available, substantive bid to be considered.</p>		
7.8	4-22-11 Malmesbury Road Roundabout - Crossings	<p>Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form.</p> <p>It was suggested that the crossing provision and issues with developer installations be brought up at full council.</p> <p>24/01/23 KR to review.</p> <p>25/04/23 The provision of a crossing at this location will need to be incorporated with the existing traffic signals and as such is a scheme likely to be outside of the LHFIG scope. It is recommended this is highlighted within the LCWIP.</p> <p>KR to investigate if Capability Funding available for this.</p>	<p>06/07/23 KR to discuss funding with Mike Crook. Internal discussions to be had.</p>		
7.9	4-22-18 Seagry Road, Sutton Benger	<p>24/01/23</p>	<p>06/07/23</p>		

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		<p>LHFIG support investigation of traffic calming on Seagry Road. KR to review.</p> <p>25/04/23 Traffic survey requested to provide data on existing speed and traffic profile.</p>	<p>Traffic survey details circulated with note tracker.</p> <p>85th percentile speeds are recorded at 37mph.</p> <p>KR to prepare options and liaise with parish council.</p> <p>CSW to be considered subject to police approval. RH to discuss enforcement with Wiltshire Police.</p>		
7.10	4-23-11 Stanton St Quintin	<p>Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.</p> <p>25/04/23</p> <p>LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.</p>	<p>06/07/23 Letter to be written by RH & LC. To include Grittleton and other villages impacted by this.</p>		
8.	Items awaiting further investigation / officer resource				
8.1	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>19/04/2022 KR provided required width information for land to Laura Gosling</p> <p>26/07/22 Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team.</p>	<p>06/07/23 Awaiting resource for design. Ballpark cost estimate based on similar schemes is £25,000.</p>		

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		<p>04/10/22 Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of this, and legal fees, will be covered centrally at no cost to LHFIG.</p> <p>Design work can now progress. Site meeting to be set up.</p> <p>25/04/23 Land purchase is progressing. Design work to take place once resource is available.</p>			
8.2	4-22-19 Pewsham Estate – dropped kerbs.	<p>24/01/23 LHFIG support request. KR to review request and contact resident for more information regarding locations</p> <p>25/04/23 Need information regarding locations of dropped kerbs.</p> <p>Cllr Cape to follow up with resident to see if locations have been identified. These locations are on a route to and from school.</p>	<p>06/07/23 Update required on locations</p>		
8.3	4-23-4 Marshfield Road, Chippenham	<p>Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to take evasive action due to traffic obstructions (poor design).</p> <p>The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.</p>	<p>25/04/23 KR to arrange site visit and review.</p> <p>It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.</p> <p>KR to speak to Mike Crook, Sustainable Transport.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>1 - An updated safety assessment of Marshfield Road is needed.</p> <p>2 - Review the impact of recent changes to traffic management on adjoining roads.</p> <p>3 - Review road design/markings/signage.</p> <p>4 - Reduction of speed limit to 20-mph</p> <p>5 - Traffic assessment for best solution.</p>			
8.4	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p> <p>25/04/23 KR and Laurence to arrange site meeting. Design resource is required. KR to discuss with Sustainable Transport.</p>	<p>06/07/23 Site visit to be arranged.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
9.	Items on hold / for information only				
9.1	4-20-12 Baydons Lane to Long Close	Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery. 04/10/22 No update 25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.			To note
9.2	4-21-1 Shared Use Path – Island Park	Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion. 25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.			To note
9.3	4-21-21 Hill Corner Road, Chippenham 4-23-10 Hill Corner Road, Chippenham (request for street lighting and traffic calming)	The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death. HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would			To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>24/01/23 To be reviewed in Summer 2023 once new patterns are established following road opening.</p> <p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury Road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>			
9.4	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	<p>24/01/23 Changes to belisha beacon to increase visibility are estimated to be in the region of £3000. To be considered for funding.</p> <p>Road markings to be put on list for refreshing. 25/04/23 LHFIG and TC to consider funding (£3000)</p> <p>On hold for time being due to funding constraints.</p>			<i>To note</i>
9.5	4-22-17 Railings replacement, Slaughterford	<p>24/01/23 LHFIG are minded to provide funding however a formal quote is to be provided by the Parish Council for the works. Parish Council contribution is also required.</p>	<p>06/07/23 Update required from parish council.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>25/04/23</p> <p>Quote provided by parish council £7,258.72. Request for funding by £5081 made to LHFIG. Low funding priority for group – would like parish council to consider alternative funding sources. Funding not allocated at this stage but will revisit if other funding sources are not available.</p> <p>List of alternative funding sources to be developed and sent to parish councils.</p>			
10	New Requests submitted since the last meeting				
10.1	<p>4-23-13 Fallow Field Close/Foxgrove/Footpath CHIP115</p>	<p>Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.</p> <p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along CHIP115 where access is possible without needing to negotiate chicane barriers. All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is maintained to enable those using mobility aids to pass through unhindered?</p>	<p>06/07/23</p> <p>KR to review and report back to group.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
10.2	4-23-19 Long Close, Chippenham – Removal of chicane barrier	Request for removal of chicane barrier in footway. The barrier is part of the RoW but at a location where it serves no purpose other than to make traversing the footway difficult.	06/07/23 KR to raise with area office.		
10.3	4-23-20 Railings, Wood Lane, Chippenham	<p>Along Wood Lane is a retaining wall that is topped with a footpath and a run of iron railings. It's approx. 80 meters long, starting opposite Bakehouse Close and extending up to Flowers Manor retirement home. This is to protect pedestrians from a 3 to 4 foot drop into the road below. The railings are in a terrible condition, with the majority of the rungs bent and misshapen and many rungs missing altogether along it's length. The footpath is well used by pedestrians coming in an out of town. I'm very concerned for young children who may be at risk of falling through the gaps into the road below.</p> <p>Replacement of the railings - this part of Wood Lane sits within a conservation area and fronts two listed buildings, so replacement railings need to be elegant and in keeping, rather than purely utilitarian in form. Having spoken with a local architect, we both agree that bow topped railings in black would be an excellent solution and would work well alongside the new railings that form the boundary of the Flowers Manor Care Home.</p>	<p>06/07/23</p> <p>It was discussed that a housing application has been put in at old police station site. Is there any scope to include this in that?</p> <p>KR to discuss with area office as to any potential maintenance input.</p>		
10.4	4-23-21 Footway tunnel, Bath Road to Southmead, Chippenham	<p>The footway tunnel under the main railway line is unlit and is a " black hole" at night. It is a main pedestrian route between the Sheldon area and Bath Road. Having spoken to a number of residents it appears it is hardly used at night due to safety fears and there has been reports of ASB.</p> <p>Would like to see lighting installed.</p>	<p>06/07/23</p> <p>To be included in site visit and to review.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
10.5	4-23-22 High St, Kington St Michael – link with 20mph request.	<p>Traffic calming measures and signage exist. Unfortunately the give way arrangements do not prevent road users from speeding through disregarding the signage.</p> <p>Instead of a give way to oncoming traffic situation a stop/halt sign should replace this with appropriate road markings.</p>	<p>06/07/23 KR explained that STOP line rules are not likely to be met at this location. To review site and report back to group.</p>		
10.6	4-23-23 A420 Allington Crossroads	<p>Highway safety at crossroads from linking local roads (Sheldon Lane and Allington Lane). Backing up traffic to A350 Bumpers Farm roundabout prevents lane users to enter and egress A240 safely.</p> <p>The A420 is National speed limit. Yellow box junctions should be introduced on A420 to keep the junction clear for linking and through traffic to avoid traffic jams and increase highway safety</p>	<p>06/07/23 Await outcome of rugby club access decision as this would have an impact upon this crossroads.</p>		
10.7	4-23-24 B4039 Fowlswick Lane Crossroads	<p>Highway safety at crossroads with restricted views on B4039 particularly from Yatton Keynell direction unassociated with grass visibility splay verge cutting.</p> <p>Introduction of additional warning signage to indicate to road users that a crossroads exists particularly from the Yatton Keynell direction, although a review of the whole situation is required.</p>	<p>06/07/23 Verge splay cutting has been undertaken.</p> <p>To be reviewed.</p>		
10.8	4-23-25 Bath Road, Chippenham	<p>The Ambulance Service have taken up residency in one of the units on the Bath Road industrial Estate. At peak traffic times our crews are finding it difficult to exit the site even under blue light conditions and have witnessed several instances of panicked members of the public trying to make space.</p> <p>I have been asked to enquire about the possibility of having a hatched box area installed at the exit of the</p>	<p>06/07/23 KR to look at cost estimate as a priority.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		estate leading on to the main Bath Road. Wiltshire Council have confirmed that this would require some additional traffic management to be undertaken			
10.9	4-23-26 St Pauls Primary School, The Oaks, Chippenham	<p>Cars are parked on the road often double-parked preventing access to the school. This is becoming a reoccurring problem for our trade and recycling collections thus preventing our waste to be collected. This is a chargeable service and additional charges are made if we request for them to return, although this doesn't guarantee they will then have access. Also, any delivery lorries and emergency service i.e. ambulance or fire engine would not be able to get down this road to the school either.</p> <p>We regularly send out requests to parents asking them not to park along this road and also, we have reported the problem to our local neighbourhood police officer who has been in contact with the owners of the vehicles when car registration numbers have been able to be given to her. She has suggested we contact the council to request yellow lines being put down to prevent parking along this road.</p> <p>If possible single yellow line with time restrictions or double yellow lines to be put down along this small stretch of road 'The Oaks' which leads to St. Paul's Primary School</p>	<p>06/07/23 Include in waiting restriction batch.</p>		
10.10	4-23-27 B4069 Kin House Kingston Langley	<p><u>Existing issues</u></p> <ul style="list-style-type: none"> Residents currently find it unsafe to cross the B4069 especially with dogs to get to the rest of the village Increased number of vehicles entering and leaving Kin House due to its new commercial position as a successful event hotel since March 2022 HGV traffic out of Chippenham has increased due to the unsafe right turn at the Malmesbury road 	<p>06/07/23 No request for funding at this stage.</p> <p>KR to review options for crossing facility and change to speed limit.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>roundabout when using Kilverts Way forcing Wavin to direct all their northbound HGVs via B4069</p> <p><u>New issues</u></p> <ul style="list-style-type: none"> • Opening of a shop & cafe in the grounds of Kin House will dramatically increase the volume of vehicles needing to enter or leave the property via Entrances A & B. It will also require pedestrians from the village to cross the B4069 to reach the Café & Shop. Currently, it is not safe to cross the B4069 in this area due to the high speeds of traffic and the 40MPH limit. • The village support the creation of a shop and cafe and wish to use it as a village asset. This means a safe access for pedestrians is needed across B4069. • There are two entrances either side of dangerous bends. The southbound 40MPH speed limit begins on a fast straight road from Sutton Benger, and is followed by a left-hand bend and then Entrance B to the Kin House is approximately 200m further – itself on a bend. We believe that the speed of cars & HGVs on this section of the B4069 is too high to allow the increased number of pedestrians to safely cross the road and the increased number of vehicles wanting to enter or leave the Kin House Shop & Café. <p>One solution could be to extend the location of the existing 30MPH limits for the village of Kington Langley by about 300M southbound and 440m northbound on the B4069 to include the area in front of the Kin House. We believe that this action together with establishing an uncontrolled crossing area for pedestrians will greatly improve the safety of residents and pedestrian / vehicles entering and exiting the Kin House shop & café. This suggestion is supported by local villagers, the Kington Langley Parish Council and the owners of Kin House who are about to submit their planning application for their new shop & café at Kin House.</p>	<p>Arrange site visit. Planning application to be submitted in around a month.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		We are, of course, open to other ways to resolve this issue.			
10.11	4-23-28 C71 North Wraxall	<p>Very large vehicles are using this road, perhaps for a cut through. Vehicles seen have been large removal vehicles, drink brand lorries, large coach filled with passengers, freight lorry.</p> <p>Signs at either end of the road state a vehicle limit of 7.5T unless for access. This road, even if used for access is too narrow. The vehicles seen have been well over this weight.</p> <p>Vehicles of this size cause disruption as there is no space to pass for cars, it all backs up. Pedestrians and cyclists are forced to hide up on the verge.</p> <ul style="list-style-type: none"> • I have made contact with the companies advertised on the vehicles, asking why they have been using the road but never received a response. • I have challenged some of the drivers but they don't see any wrongdoing. • There are farms/businesses at the beginning of the road, I have spoken with one of them and he confirmed that large vehicles and Company names that I mentioned haven't made deliveries • Bigger signage stating width of road rather than just weight of vehicle. • Road widening • Any other suggestions, I'm sure this sort of issue occurs elsewhere in Wiltshire. 	<p>06/07/23 This is to be referred to Police for enforcement.</p>		
10.12	4-23-29 20mph Speed Limit Request, Kington St Michael	The Parish Council is requesting advice on how to achieve the lowering of the speed limit to 20mph. The Council will be installing SIDs to focus drivers minds but	<p>06/07/23 Concerns around increased vehicle volumes and speeds.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		the long term solution must be a 20mph zone throughout the village.	Want to highlight village environment etc. KR to ask for traffic survey to be redone.		
11	AOB –				
11.1					
12	Funding Allocations made at this meeting				
12.1	<ol style="list-style-type: none"> 1. Dropped kerbs exercise – Chippenham – LHFIG funding previously agreed, but seeking confirmation of £3617 contribution from CTC. 2. 6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton and 4-20-4 B4039 Hillside Burton - £6700 (£5025 LHFIG £1675 PC) 3. 4-21-11 & 13 Upper Seagry - £13,000 (£9100 LHFIG £3900 PC) 4. 4-21-28 C164 Giddeahall to Upper Castle Combe & C179 West Yatton Lane from Yatton Keynell – £2800 (£1960 LHFIG £420 each parish councils) 5. 4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction - £6500 (£1000 already allocated, £3850 LHFIG, £1650 CTC tbc). 6. Various Bridleways signing, Chippenham - £1500 (£1050 LHFIG, £450 CTC tbc). 				
13	Date of Next Meeting - 3rd October 10am				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£3925**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Chippenham LHFIG		As at April 2023
Budget 2023-24		
A	£36,174.00	LHFIG allocation 23-24
B	£30,946.49	2022-23 underspend
3rd Party Contributions		
	£62.50	CTC for Saxon Street (not confirmed)
	£1,200.00	CM PC for Christian Malford Dropped Kerbs
	£1,600.00	KSM PC for Informal Crossing Improvements
	£75.00	CTC - Primrose Way
	£300.00	CTC - Forest Lane
	£150.00	CTC - Waters Edge Pewsham
	£600.00	CTC - Minster Way
	£750.00	CTC - Waiting Restriction Review (tbc)
	£900.00	NWPC - C151 Ford (tbc)
	£1,800.00	Grittleton PC - C86 West Dunley
	£600.00	YK PC - Dropped Kerbs
	£8,250.00	North Wraxall Parish - Signing and Gateway Treatment
Total contributions C	£16,287.50	
Total Budget 22/23 D	£83,407.99	(A+ B+C)
Scheme Commitments from 2022-23		
Saxon Street , Chippenham Street Nameplate	£250.00	
Parliament Street Phase 2 Changes	8,000.00	Contribution to total scheme cost of £21500
Dropped Kerbs	12,058.00	
Christian Malford Dropped Kerbs	£4,000.00	
Kington St Michael - Informal Crossing Improvements	£5,350.00	
Primrose Way Chippenham - Street nameplate	£250.00	
Forest Lane Chippenham - bollard changes	£1,000.00	
Waters Edge, Pewsham barrier amend	£500.00	
Hardenhuish Lane/Stainers Way barrier removal	£750.00	
Minster Way Chippenham - shared use path amendments	£2,000.00	
Remaining cycle barrier allocation	£1,000.00	
New Schemes 2023-24		
Waiting Restriction Review – Chippenham (TRO)	£2,500.00	
C151 Ford – Road Marking and Signs	£3,000.00	
C86 West Dunley bends - signing and road markings	£6,000.00	
Yatton Keynell John Aubrey Close Dropped Kerbs	£2,000.00	
Cycle Parking Chippenham	£1,750.00	
North Wraxall Parish - Signing and Gateway Treatment	£8,250.00	